

1 KALAMAZOO VALLEY COMMUNITY COLLEGE
2 MAT ADVISORY COMMITTEE
3 Minutes of the April 22, 2014 Meeting
4 6:00 p.m.
5 Room 7334
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8 The meeting was called to order by Mary Dey, CMA-AC (AAMA) at 6:04 p.m.
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10 Attendance:

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12 Mary Dey, CMA-AC (AAMA) –MAT Program Director
13 Michael KU, DO – Medical Director
14 LaShonda Wells -- KVCC Counseling
15 Lori Haley, CMA (AAMA) – Faculty
16 Rusty Dowling, CMA (AAMA) – Former Faculty
17 Kathy Higashi, CMA (AAMA) – Past Graduate
18 Patti Hostetler, CPC – Faculty
19 Cindy Lee, CPC-- Employer
20 Sarah Noonan, CMA (AAMA) –Faculty
21 Kathy Stuit, CMA-A (AAMA) –Faculty
22 Kim Terpstra, CMA (AAMA), CPC
23 Cindy Welch, CMA-AC (AAMA) – Employer
24 Linday Tomancik – Student Rep
25 Jill Vroegindewey, CMA (AAMA) – Employer
26 Colleen Rexin, CPC – Faculty (late)
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28 Absent:

29 Ken/Jean Brink – Public Members
30 Jim Taylor – Dean of Health and Public Services
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32 Minutes of the December 5, 2013, meeting were approved as distributed.
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34 **Report of the Program Director:**

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- 36 • Graduate surveys (for medical assistants); employer surveys (per CAAHEP requirements) were
37 discussed, and two surveys were reviewed and discussed. Consensus of the advisory committee
38 was that the program is achieving its goals, and the two students were adequately prepared to
39 work in an office setting.
 - 40 • AAMA Certification Exam results were distributed and discussed. KVCC students continue to
41 receive higher scores than is required by the Certifying Board of AAMA.
 - 42 • Letter from MAERB regarding the outcome of the 2013 Annual Report Form (ARF) was
43 distributed and discussed. It was determined by MAERB that the KVCC MAT Program did not
44 meet the outcome threshold for the report year was in ...Employer Participation. More
45 employer evaluations are needed to meet the required threshold, and MAERB will be closely
46 monitoring the unmet threshold, with close review to determine if our action plan is working
 - 47 • Distributed Don Balasa's article **CMA triumphs in CMS order entry rule**, as well as Don's Legal
48 Eye Blog on **Expired Credentials and Meaningful Use**. These should be used to reinforce that
CMS will only recognize credentials obtained through an outside testing body.

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Unfinished Business:

- EMT, Respiratory, and Nursing will move downtown in the Fall of 2015. Medical assisting will stay on the present campus. Medical assisting will be moving and upgrading the clinic at this campus.
- Per Dean Taylor, the creation of a HIT program has been taken off the table. The college is not starting new programs at this time due to budget constraints.
- It had been the plan to roll medical coding into the proposed HIT program or to adjust our offerings to make it feasible for a graduate to continue in an accredited HIT/HIM program elsewhere. In this environment, people entering this field need a greater depth of knowledge in order to be employable. More employers are looking for HIM/HIT people in these areas. Discussion focused on the following: as the college is not interested in proceeding along those lines, placement of our students in externship sites remains difficult and employability of our graduates is also difficult. It is recommended that the program in its present form be discontinued. While the advisory committee agrees with the rationale for closing the program, they would like to stress the need for assuring that medical assistants continue to be trained in coding due to the fact that they utilize codes for precertification, patient procedures and medications, etc., and many labs are requiring the use of ICD codes in lieu of spelling out diagnoses. Program Director Dey indicated to the committee that medical coding is part of the Standards and Guidelines for Medical Assistants that we are expected to follow with CAAHEP accreditation.

New Business:

- PROE Surveys were distributed to Advisory Committee members for completion. This is a college requirement.
- KVCC credit hours will be changing to contact hours this fall. KVCC is the 19th school in the state to go to this format.
- The KVCC MAT Program has been accredited for 40 years, and there have been 454 graduates from the program. The committee discussed the possibility of have a reception for the graduates. Mary will look into this, and let the committee know the details.

The meeting was adjourned at 7:43 p.m.

Rusty K. Dowling, CMA (AAMA)
Secretary